

# APPLICATION PROCESS STEP-BY-STEP

# 1. APPLICATION

https://www.hs-fresenius.de/en/application/

- 1. Select Study program and Location
- 2. Fill out Personal information
- 3. Fill out Educational background

#### 2. UPLOAD DOCUMENTS

https://www.hs-fresenius.de/en/application/file-upload/

#### IMPORTANT FOR ADMISSION

- Curriculum Vitae: Detailed description of the academicand professional career
- 2. For bachelor applications: Secondary School Certificate
- 3. For master applications: Transcript of Records of the Bachelor studies

# YOU CAN UPLOAD THE FOLLOWING DOCUMENTS LATER

- A digital photo from you so that we can issue you a student card
- 2. Copy the high school diploma respectively of the school leaving certificate
- 3. Proof of English language proficiency (min. level B2)

# 3. ADMISSION INTERVIEW

If you fulfil the admission requirements, your personal study advisor will invite you to an admission interview. The admission interview is not a knowledge test. We would like to find out more about your personality, your reasons for choosing Hochschule Fresenius and your motivation to study. The interview is scheduled for 15 minutes.

# 4. OFFICIAL STUDY CONTRACT

After successful completion of the admission interview, you will receive the official study contract. Please complete the following steps, in order for the official study contract to be valid and accepted:

- 1. Read carefully, sign and send back via e-mail.
- For Non-EU applicants: Transfer the security deposit payment.
- 3. Submit the proof of English language proficiency (min. level B2)

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# **5. VISA DOCUMENTS AND CONFIRMATION**

# **ONLY FOR NON-EU APPLICANTS:**

Once step 4 is completed, we will send you the following documents for your visa application:

- 1. Unconditional Letter of Admission
- 2. Security Deposit Payment Confirmation
- 3. Confirmation: Presence for On-Campus Program
- 4. Confirmation: Medium of Instruction
- 5. Cost breakdown for the Study Course

# FOR BOTH EU AND NON-EU APPLICANTS:

You will receive a signed copy of the official study contract for your files (signed by your personal study advisor).

**3** 6. SUBMIT DOCUMENTS

- 1. Officially certified copy of the bachelor degree
- 2. German health insurance certificate

In case you need any support, please get in contact with Ms. Lea Thau: lea.thau@tk.de

7. COMPLETE ENROLLMENT

Once all documents have been accepted by Hochschule Fresenius, you will receive the following two documents:

- 1. Student ID
- 2. Semester ticket (train and rail ticket)

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